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System Configuration, BioStar 2, Custom User Field, User

How to Create Custom User Fields

Custom user fields can be used when you need additional fields for user information other than the basic user information provided.



1. Click on **Setting > SERVER**.

BioStar 2 🛞 Setting () About (?) Help								
DASH BOARD	Setting							
А USER								
DEVICE	R,	63			L.			
DOOR	ACCOUNT	PREFERENCE	CARD	CARD FORMAT	SERVER			

2. In the User/Device Management tab, click + Add on the Custom User Field.

User/Device Management									
 Automatic User Synchronization Fingerprint Template Format 	All Devices Suprema	All Devices			Mobile Card Enrollment User ID Type Alphanumeric			Ŧ	
Enrollment Device	Device ID			Device Name			Device Group	IP Address	+ Add
					Not found				
Custom User Field	Order	Name	Туре			Data			+ Add
					Not found				
• Delete personal & credential data when issuing an AoC 🛛 💽 Active									
AC event log storage	luration	Inactive	60	day(s)					

There are 3 types of custom user fields you can create:

- Text Input Box : This field allows up to 32 characters.
- Number Input Box : This field allows up to 10 digits.
- **Combo Box** : You can create up to 20 options for this dropdown box. Separate the combo box items with a semicolon(;).

1 V Custom Number Number Input V	
	Ŵ
2 Text Input Box	Ŵ
3 💌 Custom Combo Box 💌 option1;option2;option3;option4;option5;option6;option7;option9;option10;option11;option12;option4;option4;option5;option6;option7;option9;option10;option11;option12;option4;option4;option5;option6;option7;option8;option9;option12;option12;option4;option4;option5;option6;option7;option8;option12;option12;option4;option4;option5;option6;option7;option8;option12;option12;option4;option4;option5;option6;option7;option8;option12;option12;option4;option4;option5;option6;option7;option8;option12;option12;option4;option4;option4;option6;option7;option8;option12;option12;option4;option4;option4;option6;option7;option8;option12;option12;option4;option4;option4;option6;option7;option8;option12;option12;option4;option4;option4;option6;option7;option8;option12;option12;option4;opti04;option4;option4;option4;option4;option4;option4;option	

3. When you're done adding the custom fields, click **Apply** on the bottom of the page.

4. If you go back to the **USER** menu, you will see the additional fields in all existing users and also when you add a new user.

Custom User Field	Order	Name	Туре	Data	
	1 💌	Custom Number	Number Input 🔻		Ŵ
	2 💌	Custom Text	Text Input Box 🔍		Ŵ
	3 🔻	Custom Combo	Combo Box 🔍	option1;option2;option3;option4;option5;option6;option7;option8;option9;option10;option11;opti	Ŵ

how_to_create_custom_user_fields.mp4

