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Issuing Suprema Mobile Access Cards via BioStar 2 User CSV Import

Sometimes, you may face situations in which you must register multiple cards to a user at once. For such cases, you can investigate with CSV Import feature in BioStar 2 > User menu. In the same way you register normal RF cards, you can register Mobile Access cards via BioStar 2 CSV Import feature. The following steps are examples of how to issue multiple Suprema Mobile Access cards at once via CSV Import.

Step 1> Go to BioStar 2 > Settings > Mobile Access and connect with your Site which you created in Airfob Portal.

- Detailed steps are described in the linked article.
- [BioStar 2] How to Use Suprema Mobile Access

BioStar 2	(Set	tings 🔒 Port 🕧 About	() Help				admin ⊡ Logout
DASH BOARD	← Mob	ile Access					
A USER	General						
DEVICE		Mobile Access Settin	g 🚺 Use		Site Type		
		Domain	https://api.mc.suprema.io	Site ID is required.	Port	443	Email is required.
DOOR		Site ID		Password is required.	• Email		
		Password				Connect	

Step 2> Create a CSV file which has user information.

- If you are using normal CSN card (RF card) and Mobile Access card at once, please make sure to separate two card types in two columns.
- We will add 'Test User 6' with Mobile Access cards as the image below.

user_id	name	phone	email	user_group	start_datetime	expiry_datetime	csn	mobile_access_card
1	Administrator			All Users	1/1/2001 0:00	12/31/2030 23:59		
2	Test User 2		test@bbbbbbbbb.com	All Users	1/1/2001 0:00	12/31/2030 23:59	2	
3	Test User 3		test@aaaaaaaaaa.com	All Users	1/1/2001 0:00	12/31/2030 23:59	3	333
4	Test User 4		jhlee2@suprema.co.kr	All Users	1/1/2001 0:00	12/31/2030 23:59		4
5	Test User 5	_		All Users	1/1/2001 0:00	12/31/2030 23:59	5	
6	Test User 6		test@cccccccc.com	All Users	1/1/2001 0:00	12/31/2030 23:59		6666

Step 3> Import User CSV file in BioStar 2 > Users according to the following steps.

- You should map Mobile Access card column with 'csn_mobile' column.
- Although you import a CSV file containing user information that already exists, the previously issued Mobile Access cards will not be reissued.

Print Column Setting CSV Export CSV Import Data File Export Data File Import	User_20200624T113547	6/24/2020 11:39 AM 6/24/2020 11:09 AM 6/2/2020 1:47 PM	Microsoft Excel C Microsoft Excel C Microsoft Excel C	1 KB 1 KB 1 KB Microsoft Excel Comma Sep Open 🔶 Can		
	CSV Import		×	CSV Import	phone	×
	• File Import C:\fal	Repath\User_202006 Browse		email	email	~
	Start import at row 2			user_group	user_group	~
			L_/	start_datetime	start_datetime	•
	Next	Close		expiry_datetime	expiry_datetime	.
				csn	csn	~
				csn_mobile	csn_mobile	
				26 bit SIA Standard	user_id	
				HID 37 bit-H10302	name phone	
				HID 37 bit-H10304	email	
				HID Corporate 1000	user_group start_datetime	
				HID Corporate 100	expiry_datetime	
				 When the same User II 	csn	
				Preserve data	csn_mobile	
				Back	Next	Close

- Please be aware of mapping columns in 'BioStar 2 > User > CSV Import'.
- If you map csn_mobile column with wrong RF card column, then total number of credit will be automatically decreased and you CANNOT revert wrongly issued mobile access cards.

Step 4> Check your Airfob Portal, then you can find the

total number of credit has been decreased.

• Credit in Airfob Portal is deducted as much as the number of newly issued Mobile Access cards.

<Before import CSV file>

All Users				H H	1/1 H H	50 rows 🔻		• Go	License	
- ID	Name	Email	Group	Access Group	0	•	•	Status		
1	Administrator		All Users	·	0	0	0	-	Credit Status	
2	Test User 2	test@bbbbbbbbbbcom	All Users		0	0	1			
3	Test User 3	test@aaaaaaaaa.com	All Users		0	0	2	-	Credit	Maintenance Credit
4	Test User 4	jhlee2@suprema.co.kr	All Users		1	0	1	-		
5	Test User 5	-	All Users	-	0	0	1		120	0
									τu	U

<After import CSV file>

All Users		K 4 1/1 k H 50 rows * 00									H 4 1 /1 > H 50 rows w					License	
	ID	Name	Email	Group	Access Group	0	0	•	Status								
1		istrator		All Users		0	0	0		Credit Status							
2	Test U Test U		test@bbbbbbbbb.com test@aaaaaaaaa.com	All Users		0	0	1	•	Credit	Maintenance Credit						
4	Test U Test U		jhlee2@suprema.co.kr	All Users All Users		1	0	1									
	Test o	ser o	·	All 05815		0	0	-		48	U						

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