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[BioStar 2](#), [SMTP](#), [email](#)

How to Configure SMTP and Test the Recipient Address

To directly send email links from the BioStar 2 interface to recipients for Visual Face Mobile Enrollment and QR access keys, it is important to set up the SMTP setting. After configuring the SMTP setting, we can check whether the mail is being sent properly by sending a test mail to the recipient address. This page includes how to set up the SMTP Settings including 2-Step Verification in Gmail and Outlook Office 365.

Location

1. Settings
2. Email Setting
3. Email Contents Setting
4. Click the SMTP Settings tab

How to Configure SMTP through Gmail

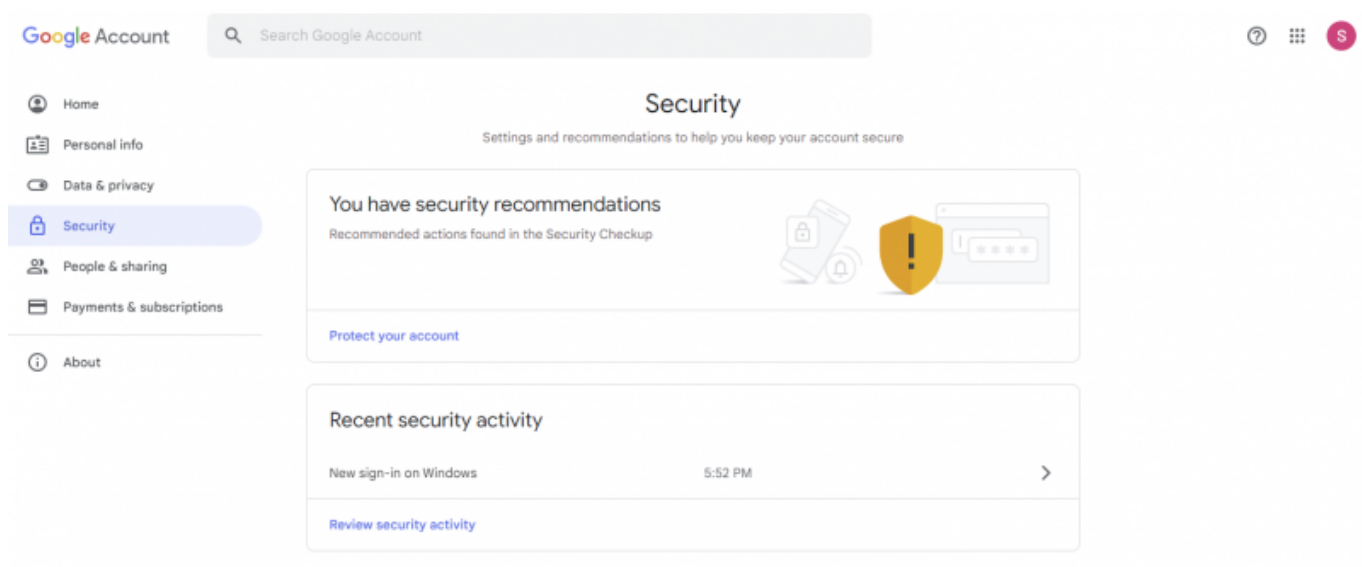
As of May 2022, Google no longer supports SMTP usage of third-party apps by directly inputting their username and password required for login at Gmail. Therefore, to use Gmail to configure the SMTP, the user must create 2-step verification and a separate app password that is generated in the process below.

(2-Step Verification through Gmail)

https://evermap.com/Tutorial_AMM_UseAppPasswords.asp

(*Link for the process for using Google with two factor authentication)

Step 1: Log into your Gmail account and go to the Security tab.




Step 2: Under Security, select “2-Step Verification” and turn it on.

Recent security activity

New sign-in on Windows 5:52 PM >

[Review security activity](#)


Signing in to Google



Password	Last changed 5:52 PM	>
Use your phone to sign in	<input type="checkbox"/> Off	>
2-Step Verification	<input type="checkbox"/> Off	>

Step 3: To configure 2-Step Verification, log into your account again.

← 2-Step Verification



Protect your account with 2-Step verification

Prevent hackers from accessing your account with an additional layer of security. When you sign in, 2-Step verification helps make sure your personal information stays private, safe and secure.

☒


Security made easy

In addition to your password, 2-Step verification adds a quick second step to verify that it's you.

☐


Use 2-Step verification for all your online accounts

2-Step verification is a proven way to prevent widespread cyberattacks. Turn it on wherever it's offered to protect all your online accounts.



Safer with Google

[GET STARTED](#)



Hi Suprema

[supremasuprema123@gmail.com](#) ▼

To continue, first verify it's you

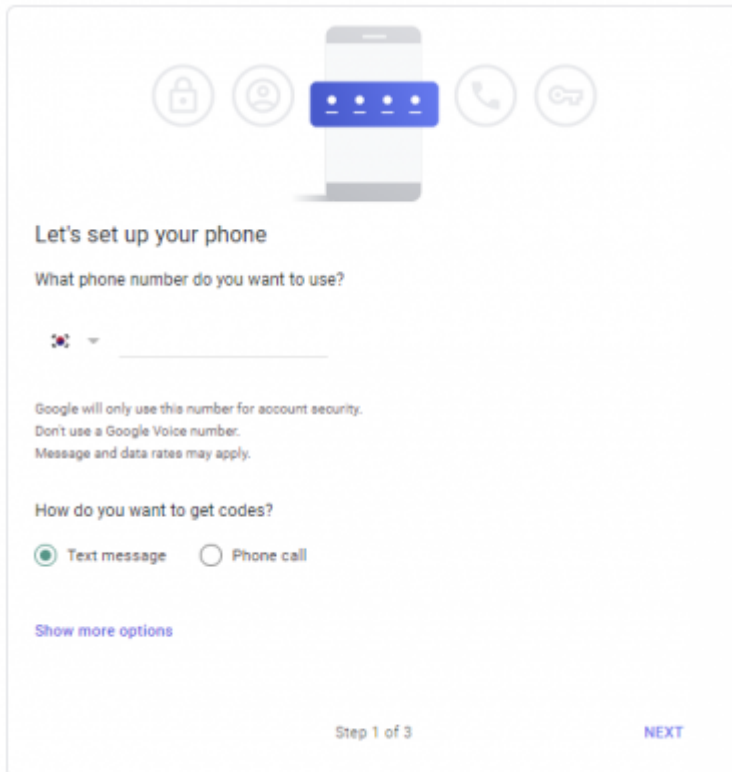
☐ Show password

[Forgot password?](#) [Next](#)

English (United States) ▼


[Help](#) [Privacy](#) [Terms](#)

Step 4: Use your phone to complete configuration.



Let's set up your phone

What phone number do you want to use?



Google will only use this number for account security.
Don't use a Google Voice number.
Message and data rates may apply.

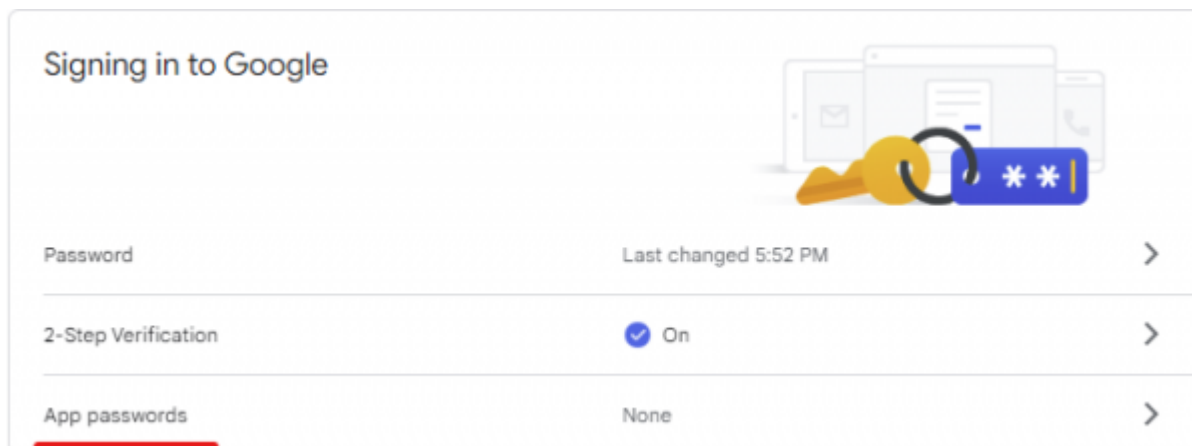
How do you want to get codes?

☒ Text message ☐ Phone call

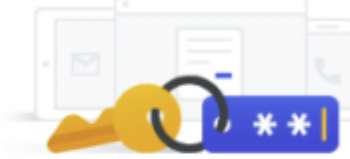
[Show more options](#)

Step 1 of 3 [NEXT](#)

Step 5: Create the App Password.



Signing in to Google



Password	Last changed 5:52 PM	>
2-Step Verification	<input checked="" type="checkbox"/> On	>
App passwords	None	>

Step 6: Add new App Name (ex. custom name: Suprema) and press Generate.

← App passwords

App passwords let you sign in to your Google Account from apps on devices that don't support 2-Step Verification. You'll only need to enter it once so you don't need to remember it. [Learn more](#)

You don't have any app passwords.

Select the app and device you want to generate the app password for.

Suprema



GENERATE

Generated app password

Your app password for your device

ewhk dpco aupi vfpc

How to use it

Go to the settings for your Google Account in the application or device you are trying to set up. Replace your password with the 16-character password shown above. Just like your normal password, this app password grants complete access to your Google Account. You won't need to remember it, so don't write it down or share it with anyone.

DONE

*This password will be used to log into your SMTP server. Please record this password as it will not be displayed once you press DONE.

Step 7: Click the **SMTP Settings** tab.

Settings > Email Settings > Email Contents Settings > SMTP Settings tab

Step 8: Fill out the information below.

SMTP Option ✕

Sender Information

- SMTP Server Name
- Description
- Server Address
- Port(default:25)
- User Name
- Password
- Security Type
- Sender

Apply

Cancel

- SMTP Server Name: Enter the value at the blank space according to your preference.
- Description: Enter the value at the blank space according to your preference.
- Server Address: smtp.gmail.com
- Port: 587
- User Name: User's Gmail address
- Password: Generated app password created in Step 6
- Security Type: TLS
- Sender: User's Gmail address

Step 9: After clicking Apply, input Test Mail Recipient Address and press Send Mail.

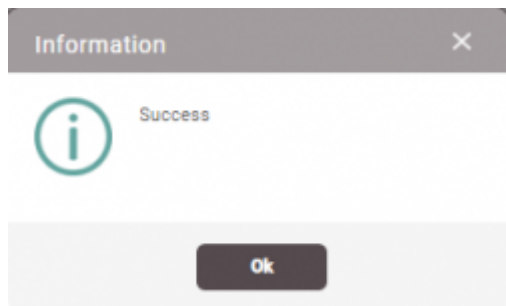
Email Contents Setting

- SMTP Setting
- Test Mail Recipient Address

SMTP setting

Send Email

Step 10: Check for successful test mail at the Recipient Address.



How to Configure SMTP through Office365

Unlike Google, Office365's email is not blocked. Therefore, the username and password used for the login at the email can be used directly to configure the SMTP settings in BioStar2.

Step 1: Open **SMTP Settings** tab.

Settings > Email Settings > Email Contents Settings > SMTP Settings tab

Step 2: Fill out the information below.

SMTP Option

Sender Information

• SMTP Server Name

• Description

• Server Address

smtp.office365.com

• Port(default:25)

587

• User Name

■■■@suprema.co.kr

• Password

.....

• Security Type

TLS

• Sender

■■■@suprema.co.kr

Apply

Cancel

- SMTP Server Name: Enter the value at the blank space according to your preference.
- Description: Enter the value at the blank space according to your preference.
- Server Address: smtp.office365.com
- Port: 587
- User Name: User's Office365 password
- Password: User's Office365 password
- Security Type: TLS
- Sender: User's Office365 email address

Step 3: After clicking **Apply**, input **Test Mail Recipient Address** and press **Send Email**.

Step 4: Check for successful test mail at the Recipient Address.

Information

i

Success

Ok

SMTP TESTING - SELF EMAIL SENT Inbox x

■■■@suprema.co.kr

to me ▾

9:59 AM (0 minutes ago)



TEST CONNECTION SUCCESS

(2-Step Verification through Office365)

Even though 2-Step Verification is not mandatory to configure SMTP settings in Office365, it still can be configured. The process is very similar to the 2-Step Verification with Gmail, and you can follow the steps provided in this link to configure 2-Step Verification.

[2-Step Verification for Microsoft Account](#)

SMTP Option

Sender Information

• SMTP Server Name

• Description

• Server Address

smtp.office365.com

• Port(default:25)

587

• User Name

■■■@suprema.co.kr

• Password

••••••••

• Security Type

TLS ▾

• Sender

■■■@suprema.co.kr

Apply

Cancel

The only thing you need to change from the original format of SMTP settings in Office365 once you have enabled 2-Step Verification is the **Password**. Add the App Password generated from creating the 2-Step Verification at Office365 to configure the SMTP.

From:
<https://kb.supremainc.com/knowledge/> -

Permanent link:
https://kb.supremainc.com/knowledge/doku.php?id=en:how_to_configure_smtp_and_test_the_recipient_address

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