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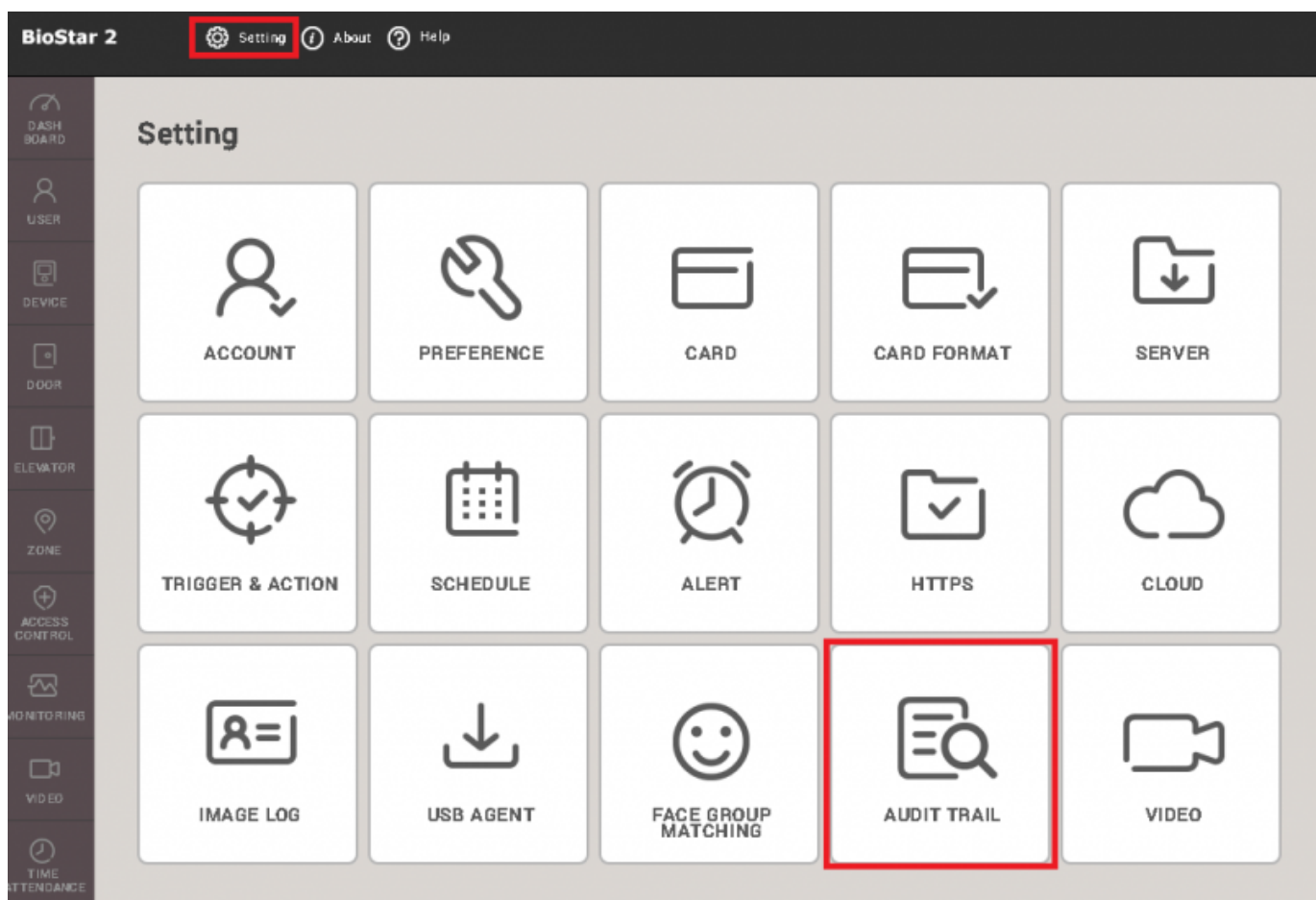
[System Configuration, BioStar 2](#)

How to use Audit Trail

The Audit Trail is one of new features of BioStar 2.5.0 to find out all actions of the system administrator. This function helps you to check that which data is created, modified or deleted by the system administrator who login to BioStar 2.

Where can you see the Audit Trail?

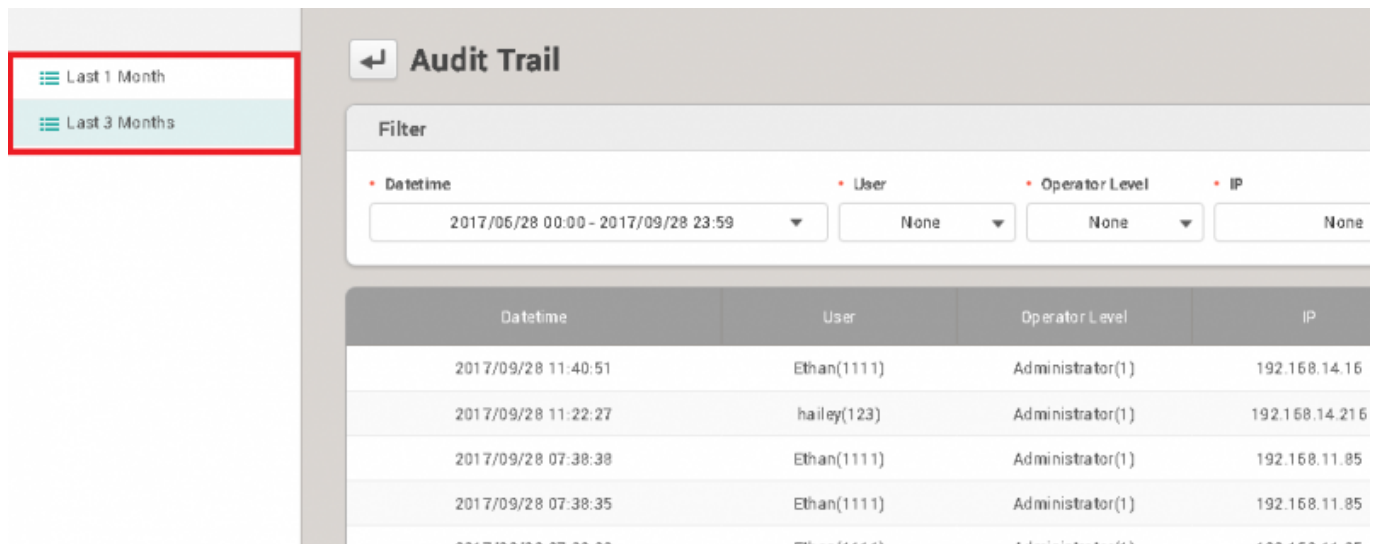
If you go to the **Setting > AUDIT TRAIL**, you can see the screen of Audit Trail.



Details of Major Filter

[Datetime]

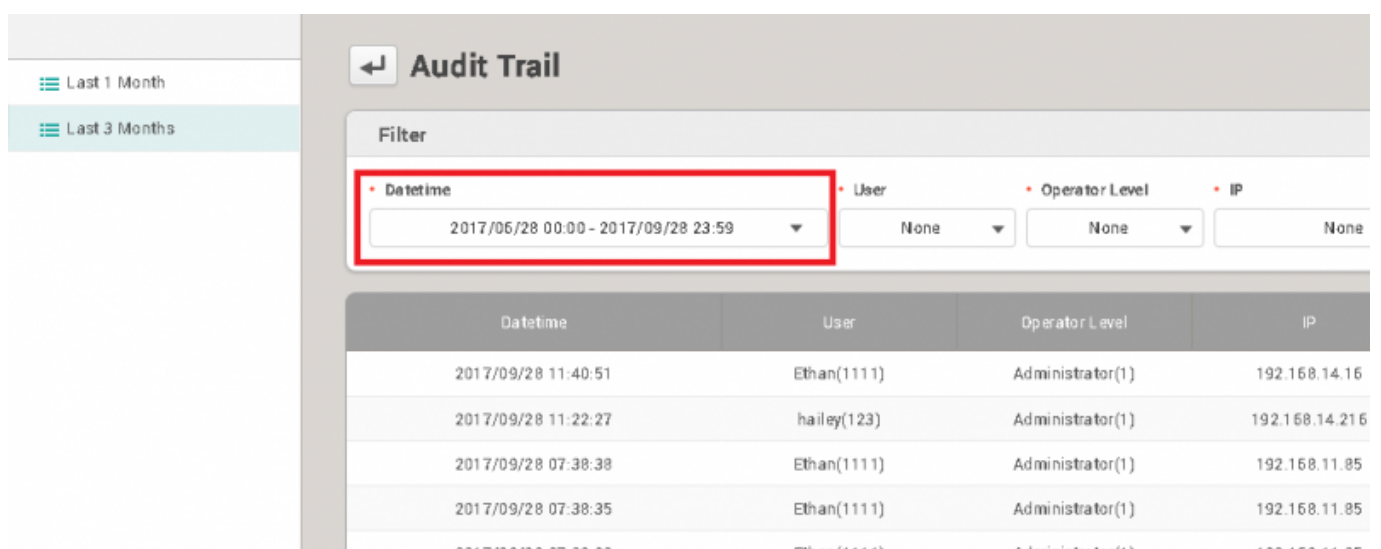
Basically, you can check the records on Audit Trail for the last 1 month or 3 months.



The screenshot shows the 'Audit Trail' interface. On the left sidebar, the 'Last 3 Months' filter is selected and highlighted with a red box. The main area displays a table of audit logs with the following columns: Datetime, User, Operator Level, and IP. The table contains five rows of data.

Datetime	User	Operator Level	IP
2017/09/28 11:40:51	Ethan(1111)	Administrator(1)	192.168.14.16
2017/09/28 11:22:27	hailey(123)	Administrator(1)	192.168.14.216
2017/09/28 07:38:38	Ethan(1111)	Administrator(1)	192.168.11.85
2017/09/28 07:38:35	Ethan(1111)	Administrator(1)	192.168.11.85
2017/09/28 07:38:38	Ethan(1111)	Administrator(1)	192.168.11.85

Moreover, you can set the specific period you want to check in the **Datetime** filter.



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2017/09/28 07:38:38	Ethan(1111)	Administrator(1)	192.168.11.85

[User]

You can search for Users with either user name or user ID. After entering the information on user, press **Enter** key. Then, you can see a list of items.

[Operator Level]

You can search for Operator Levels which are listed in Audit Trail. After entering the information on operator level, press **Enter** key. Then, you can see a list of items.

[IP]

You can search for IP. After entering the information on IP, press **Enter** key. Then, you can see a list of items.

[Category]

You can select multiple categories.

[Target]

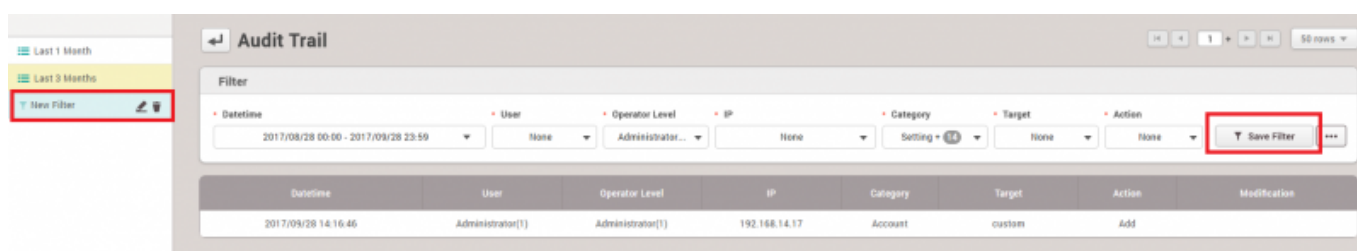
You can select certain target like devices, users.

[Action]

You can select multiple categories.

[Save Filter]

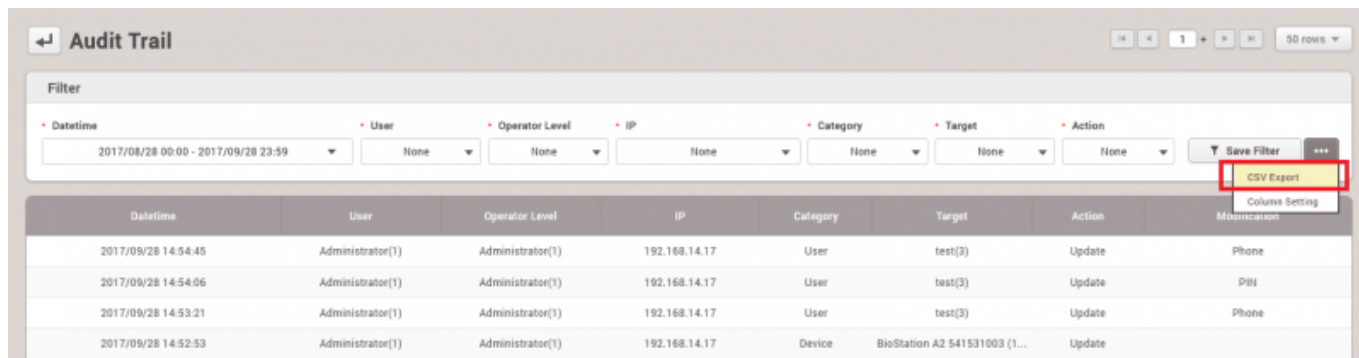
You can save the customized filter with the combination of filters.



In BioStar 2.5.0, you can make only one customized filter. In other word, you cannot save multiple customized filters. It will be improved in the future version of BioStar.

[CSV export]

You can export a *.csv file.



Audit Trail

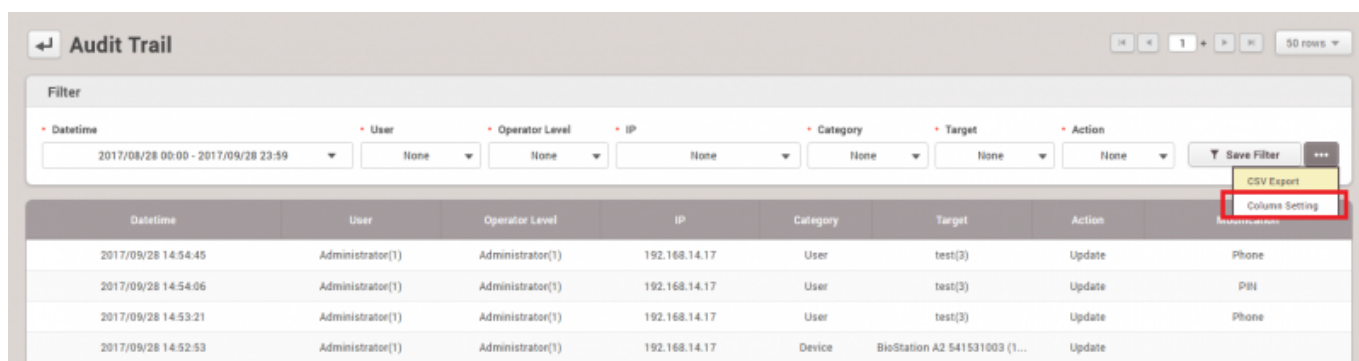
Filter

Datetime: 2017/08/28 00:00 - 2017/09/28 23:59 | User: None | Operator Level: None | IP: None | Category: None | Target: None | Action: None | Save Filter | CSV Export | Column Setting

Datetime	User	Operator Level	IP	Category	Target	Action	More Actions
2017/09/28 14:54:45	Administrator(1)	Administrator(1)	192.168.14.17	User	test(3)	Update	Phone
2017/09/28 14:54:06	Administrator(1)	Administrator(1)	192.168.14.17	User	test(3)	Update	PIN
2017/09/28 14:53:21	Administrator(1)	Administrator(1)	192.168.14.17	User	test(3)	Update	Phone
2017/09/28 14:52:53	Administrator(1)	Administrator(1)	192.168.14.17	Device	BioStation A2 541531003 (1...	Update	

[Column Setting]

You can select the columns you want to display from a column list.



Audit Trail

Filter

Datetime: 2017/08/28 00:00 - 2017/09/28 23:59 | User: None | Operator Level: None | IP: None | Category: None | Target: None | Action: None | Save Filter | CSV Export | Column Setting

Datetime	User	Operator Level	IP	Category	Target	Action	More Actions
2017/09/28 14:54:45	Administrator(1)	Administrator(1)	192.168.14.17	User	test(3)	Update	Phone
2017/09/28 14:54:06	Administrator(1)	Administrator(1)	192.168.14.17	User	test(3)	Update	PIN
2017/09/28 14:53:21	Administrator(1)	Administrator(1)	192.168.14.17	User	test(3)	Update	Phone
2017/09/28 14:52:53	Administrator(1)	Administrator(1)	192.168.14.17	Device	BioStation A2 541531003 (1...	Update	

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Last update: **2017/10/12 13:03**