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[System Configuration, BioStar 2](#)

## How to use Audit Trail

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The Audit Trail is one of BioStar 2 Version 2.5.0 new features. This new feature allows the system administrator to see all actions taken in BioStar 2. This function helps administrative-level users to check specific data created, modified, or deleted by the system administrator who logs in to BioStar 2.

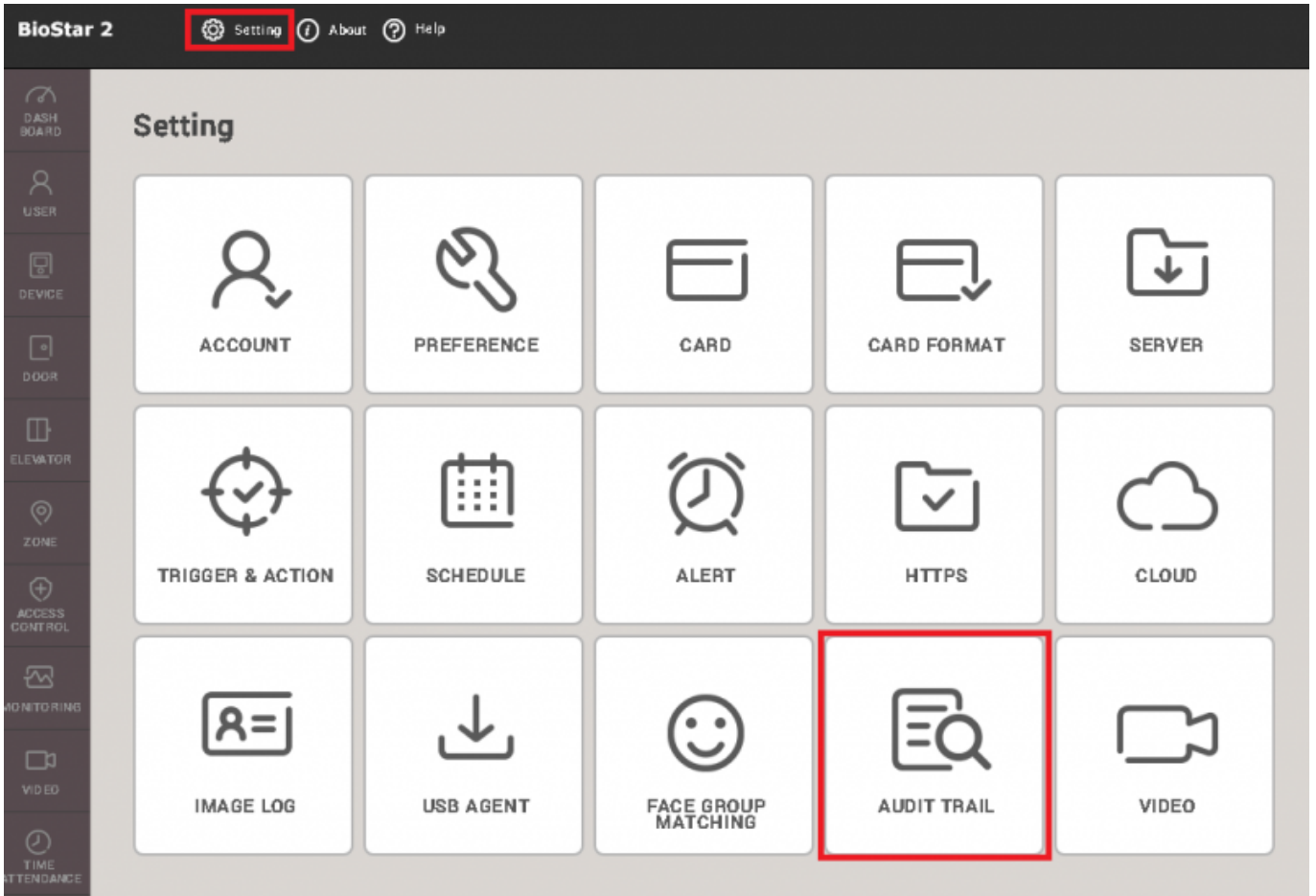
### **Previously saved information before the edit will not be shown:**

The audit trail shows which items were edited but will not show the original value before making the change.

For example, if you changed a user's email address, the log would state in the modification column Email. However it will **not** show email address information: such as originally ethan@gmail.com changed into james@gmail.com

### **Where can you see the Audit Trail?**

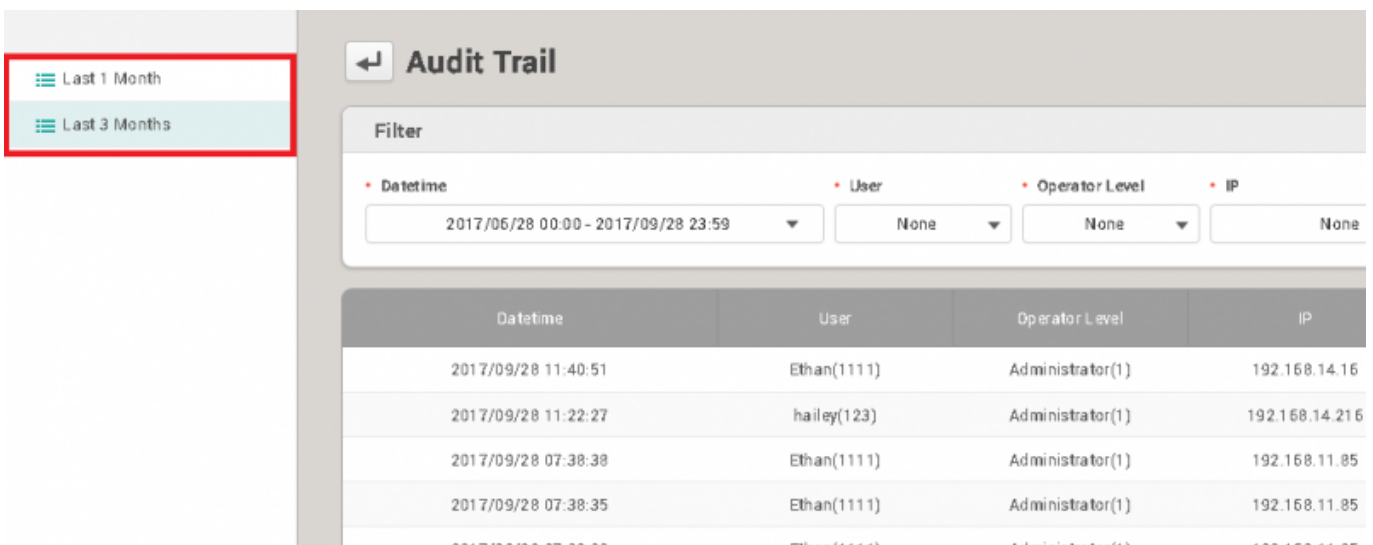
If you go to the **Setting** → **AUDIT TRAIL**, you can see Audit Trail menu.



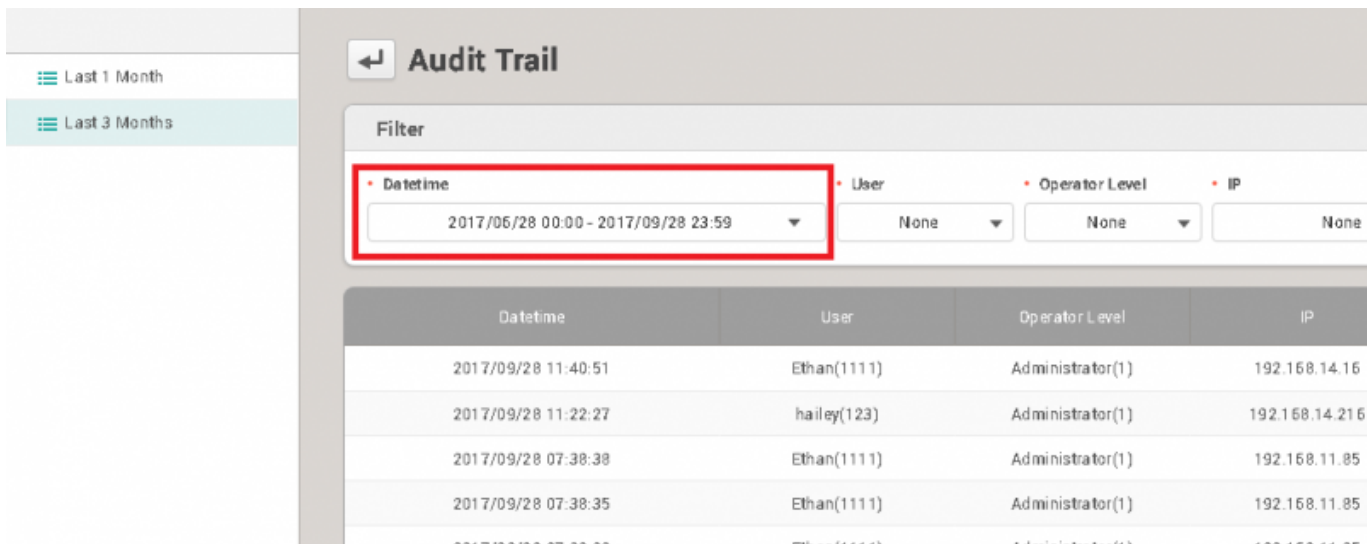
## Details of Major Filter

### [Datetime]

You can easily check the records on Audit Trail by clicking the last 1 month or 3 months.



You can also set the specific period you want to check in the **Datetime** filter.



### [User]

You can search for Users with either username or user ID. After entering the information on user, press **Enter** key. Then, you can see a list of items.

### [Operator Level]

You can search for Operator Level which are listed in Audit Trail. After entering the information on operator level, press **Enter** key. Then, you can see a list of items.

### [IP]

You can search for IP. After entering the information on IP, press **Enter** key. Then, you can see a list of items.

### [Category]

You can select multiple categories.

### [Target]

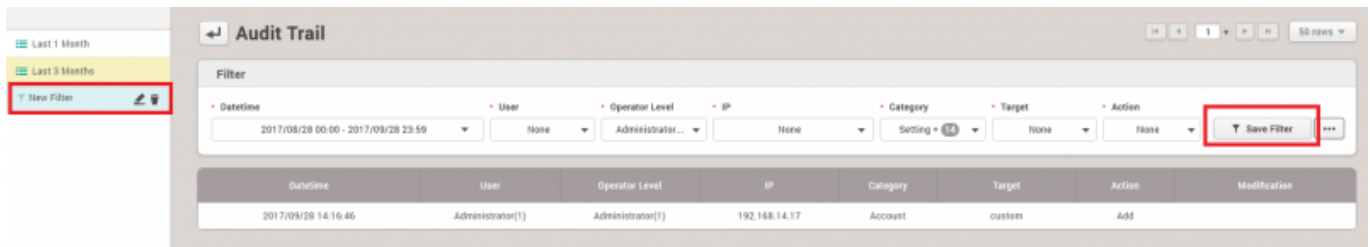
You can select certain targets like devices, users.

### [Action]

You can select multiple categories.

### [Save Filter]

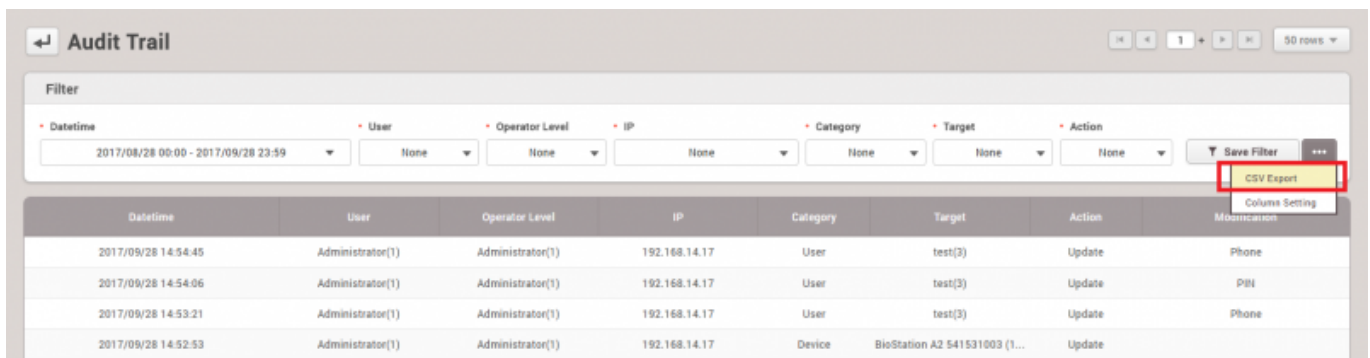
You can save the customized filter with a combination of filters.



In BioStar 2.5.0, you can make only one customized filter. In other words, you cannot save multiple customized filters. It will be improved in the future version of BioStar.

### [CSV export]

You can export a \*.csv file.



### [Column Setting]

You can select the columns you want to display from a column list.

The screenshot shows an 'Audit Trail' interface. At the top, there is a filter section with dropdown menus for Datetime (2017/08/28 00:00 - 2017/09/28 23:59), User (None), Operator Level (None), IP (None), Category (None), Target (None), and Action (None). A 'Save Filter' button and a 'Column Setting' button are also visible. Below the filter is a table with the following data:

Datetime	User	Operator Level	IP	Category	Target	Action	Column Setting
2017/09/28 14:54:45	Administrator(1)	Administrator(1)	192.168.14.17	User	test(3)	Update	Phone
2017/09/28 14:54:06	Administrator(1)	Administrator(1)	192.168.14.17	User	test(3)	Update	PIN
2017/09/28 14:53:21	Administrator(1)	Administrator(1)	192.168.14.17	User	test(3)	Update	Phone
2017/09/28 14:52:53	Administrator(1)	Administrator(1)	192.168.14.17	Device	BioStation A2 541531003 (1...	Update	

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