2024/10/13 18:05

How to Configure a Custom Level	1
BioStar version 2.6 and above	1
BioStar version 2.4 and above	3
BioStar version 2.3	4
Before versions before 2.3	6

1

System Configuration, BioStar 2, Custom Level, custom admin, custom operator

How to Configure a Custom Level

The custom level feature allows you to give specified privileges to administrators in specific menus.

how_to_configure_a_custom_level.mp4

BioStar version 2.6 and above

From BioStar 2.6.3, the Admin Item Setting is changed so that a custom level can be assigned for a specific User Group, Device Group, Door Group, and Access Group. Also Monitoring menu is now allowing the administrator to assign "Read" rights.

1. Go to the **Settings** > **ACCOUNT**.

Settings ACCOUNT PREFERENCE SERVER CARD CARD FORMAT **TRIGGER & ACTION** SCHEDULE ALERT HTTPS CLOUD IMAGE LOG USB AGENT AUDIT TRAIL FACE GROUP MATCHING DAYLIGHT SAVING TIME

2. Create new Custom Level. At this point, you can configure the item settings and menu settings.

	🕲 Settings 🖧 Port	1) About (2) He	4p						Admin G I			
4	← Add Custom	om Level										
BAND BAND UCCR												
	Description											
	Admin Item Settings		User Group	Device Group		Door Gro	4		Access Group			
		All Users	¥	All Devices	*	All Doors	Ŧ	All access groups	-			
	Admin Menu Settings		Menu Rei	ma		Add Button		Edit	Read			
		1	Dashboa	rd		N/A						
					2	User			Disabled			
			з	Device			Disabled					
					4	Door			Disabled			
				5	Access Co	ntrol		Disabled				
				6	Monitori	ng		Disabled				
			7	Time & Atten	dance		Disabled					
			Setting			N/A						
	Add User		Name		+ Add							

You can also see now that the Monitoring Admin Menu Setting allows "Read" assignment.

Admin Item Settings includes User Group, Device Group, Door Group, and Access Group(including Elevator Group).

Each item can be configured for each group or for all groups.

Admin Menu Settings consists of Dashboard, User, Device, Door, Elevator, Zone, Access Control, Monitoring, Time and Attendance, Setting, and Video categories.

For each menu you can set "Edit" and "Read" privileges.

When checking "Edit" it will automatically check "Read."

Depending on such privilege settings, "Add Button" column value will be changed (N/A, Disabled, or Enabled)

- The expansion of Admin Item Settings to universal setting of the Custom Level will influence the Admin Menu Settings.
- The Account button can now be visible to all users that have administrator privilege as opposed to the previous versions in which only the default administrator(with User ID: 1) had privilege to access this feature.
- Up to BioStar 2.6.2, custom level administrators could not receive alerts but they can now receive alerts in BioStar 2.6.3 and above.

To see an example of this change please refer to How to Configure a Custom Level(Example for 2.6.3)

Up to BioStar 2.6.2, Admin Item Settings were only limited to Monitoring section as in the screenshot below.

2024/10/13 18:05

Name	14F operator										
Description	14F monitoring										
Admin Menu Settings		Menu Itema	Custom Items	Add Button	Edit	Read					
	1	Dashboard		N/A							
	2	User	All Users (2) w All Devices (2) w	Disabled							
	3	Device	All Devices (2)	Disabled							
	4	Door	All Doors (2)	Disabled							
	5	Elevator	All Elevators *	Disabled							
	6	Zone	All zones (7) v	Disabled							
	7	Access Control	All access groups v	Disabled							
	8	Monitoring	User Group 1 • Device Group A • • Door Status Door Group A × • Floor Status All Elevators × • Zone Status All zenes (7) ×	ΝA		M					
	9	Time & Attendance		Disabled							
	10	Setting		N/A							

3/6

BioStar version 2.4 and above

In BioStar version 2.4, the custom level was further expanded to allow custom levels that controls specific users, devices, doors, and access groups.

• Name						
Description						
Admin Menu Settings		Menu Items	Custom Items	Add Button	Edit	Read
	1	Dashboard		N/A		
	2	User	All Users v All Devices v	Disabled		
	3	Device	All Devices 👻	Disabled		
	4	Door	All Doors 👻	Disabled		
	5	Access Control	All access groups 👻	Disabled		
	6	Monitoring		N/A		
	7	Time & Attendance		Disabled		
	8	Setting		N/A		

However, be aware that the custom items only apply to its specific menu.

This means that even if you apply a specific user in the **User** menu item and specific devices in the **Device** menu item, the custom operator will see *all* logs of devices and users in the **Monitoring** menu because the settings do not apply other menus.

- https://kb.supremainc.com/knowledge/

Known Issue

2024/10/13 18:05

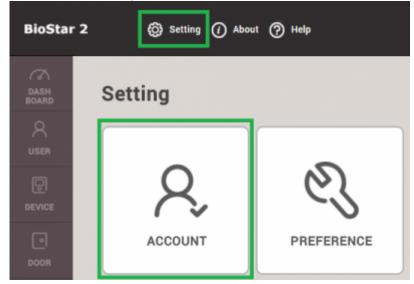
You can only add new custom levels with the default administrator (ID 1) account in BioStar 2.4. Refer to the following link: Freshdesk Known Issue Forum

BioStar version 2.3

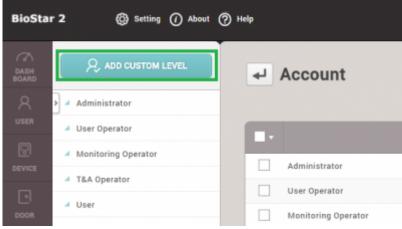
In BioStar 2.3, the feature to create custom administrators was introduced. You can add a custom administrator at **Settings** > **ACCOUNT**.

Below is a sample scenario where we will create a custom administrator that can only edit users and the T&A menu.

1. Click on Setting > ACCOUNT.



2. Click ADD CUSTOM LEVEL.



- 3. Type in a name for the custom level.
- 4. Click on Edit for User and Time & Attendance for the operating level.
- 5. Select a user to use this custom level by clicking on + Add.

4/6

2024/10/13 18:05

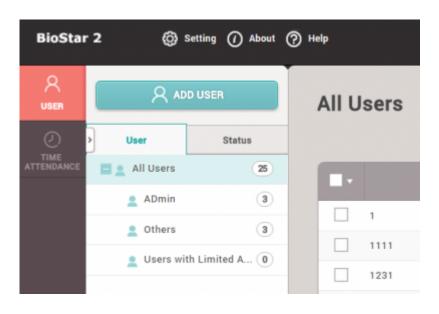
٤	Add Custom Level							
	Name	TA AND USER ADMINISTRATOR						
	Operating Level		Name	+ Add				
	User Device	Edit Read None	142221(Ethan Lee)					
	• Door	Edit Pred None						
	Access Control	Edit Read None						
	Monitoring	Edit Read None						
	Dashboard	Edit None						
	• Zone	Edit Read None						
	Time & Attendance	Edit Read None						

6. Now if you check the user in the **USER** tab, you will see that this user has the custom **Operator Level**. Create a **Login ID** and **Password** for the user. Click **Apply**.

DASH BOARD	✓ Ethan Lee			
С USER	Information			
DEVICE		• Name	Ethan Lee	
DOOR	8	• ID • Group	143221 All Users	Ŧ
⊘ zone	+ Add Photo	Period Operator Level	2001/01/01 00:00 ~ 2030/12/31 23:59 III	Ŧ
ACCESS CONTROL		Login ID	ethanlee	
~		 Password 		

7. Log out and log in as your new custom admin user.

8. You will see that this user only has full access and privilege for the **USER** and **TIME & ATTENDANCE** menu.



Before versions before 2.3

Before the release of BioStar 2.3, there were only 4 operator levels for users. There functions were limited to their roles as shown below:

- 1. Administrator : full privileges over all operations
- 2. User Operator : only full privileges to edit users
- 3. Monitoring Operator : only full privileges over the monitoring page
- 4. Mobile User : only privilege to read all menus.

BioStar 2	🔞 Setting 🕧 About	(2) Help	
DASH BOARD Adm	ninistrator	 ✓ Account 	
	r Operator itoring Operator	• Name	Monitoring Operator
	ile User	Operating Level • User	Edit Read
DOOR		Device Access Control	Edit Read Edit Read
		Monitoring Dashboard	Edit Read Handle Alarm Edit Read
		* Zone	Edit Read

From: https://kb.supremainc.com/knowledge/ -

Permanent link: https://kb.supremainc.com/knowledge/doku.php?id=en:how_to_configure_a_custom_level&rev=1667281854

Last update: 2022/11/01 14:50