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System Configuration, BioStar 2

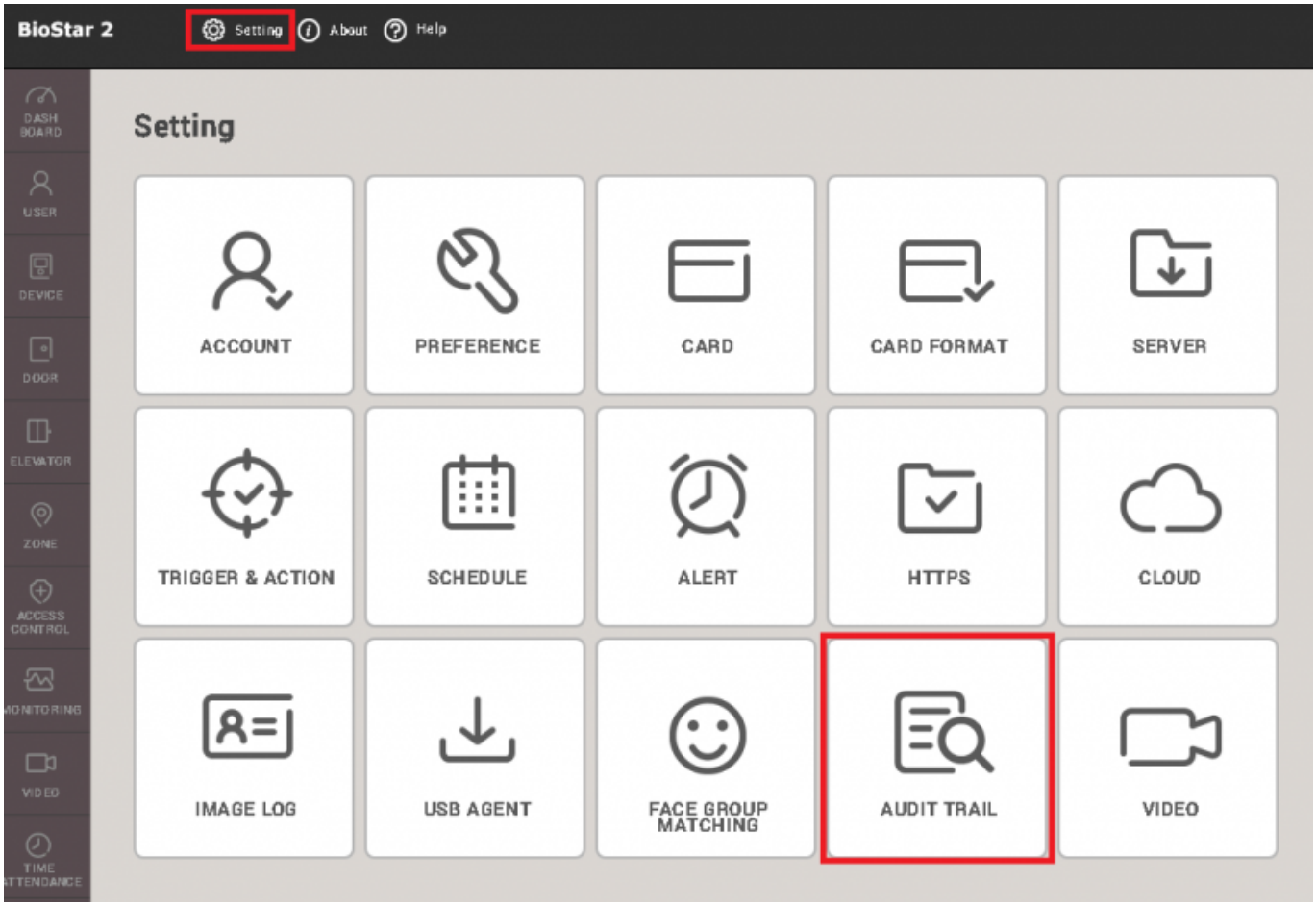
How to use Audit Trail

The Audit Trail is one of BioStar 2 Version 2.5.0 new features. This new feature allows the system administrator to see all actions taken in BioStar 2. This function helps administrative-level users to check specific data created, modified, or deleted by the system administrator who logs in to BioStar 2.

> **Previously saved information before the edit will not be shown**:
>
> The audit trail shows which items were edited but will not show the original value before making the change.
>
> For example, if you changed a user's email address, the log would state in the modification column Email. However it will **not** show email address information: such as originally ethan@gmail.com changed into james@gmail.com

Where can you see the Audit Trail?

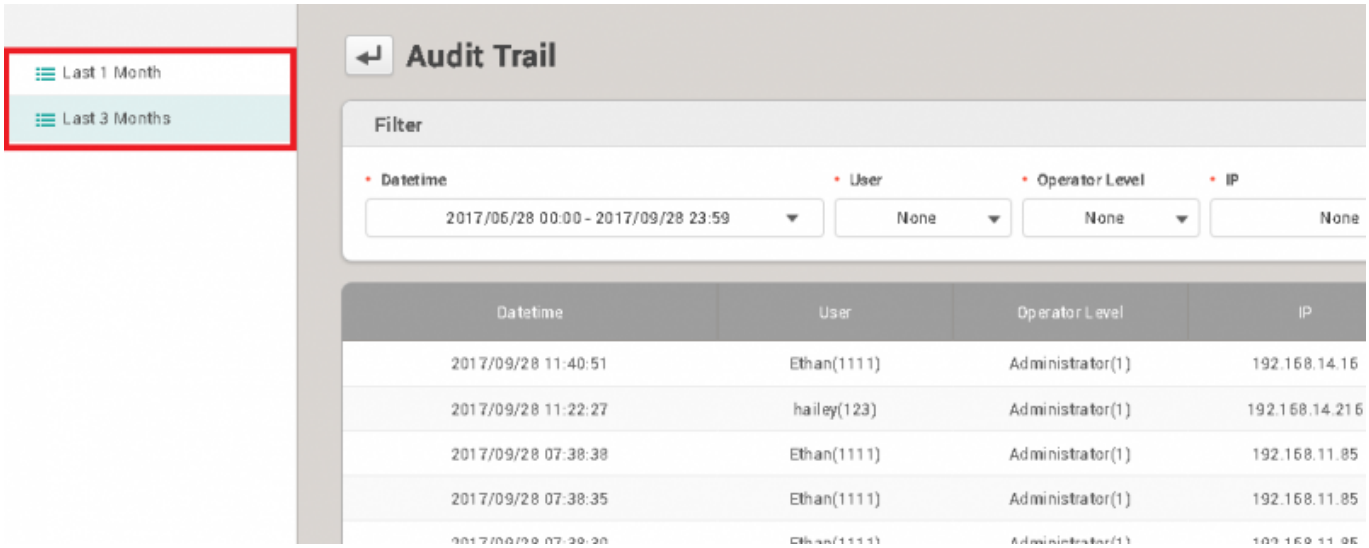
If you go to the **Setting** → **AUDIT TRAIL**, you can see Audit Trail menu.



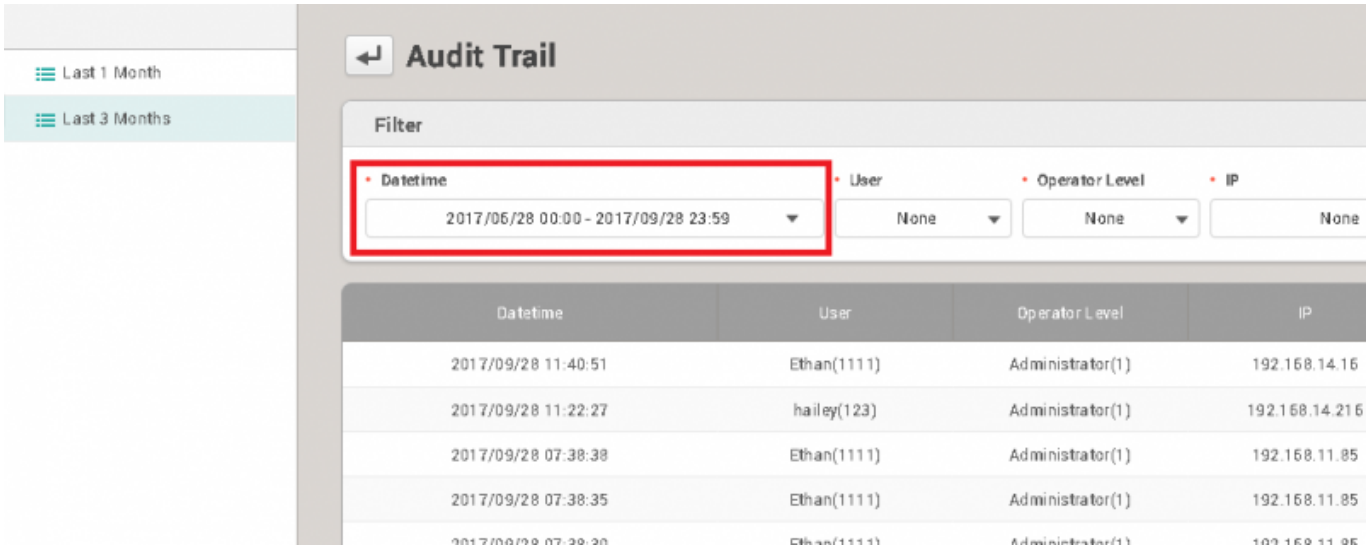
Details of Major Filter

[Datetime]

You can easily check the records on Audit Trail by clicking the last 1 month or 3 months.



You can also set the specific period you want to check in the **Datetime** filter.



[User]

You can search for Users with either username or user ID. After entering the information on user, press **Enter** key. Then, you can see a list of items.

[Operator Level]

You can search for Operator Level which are listed in Audit Trail. After entering the information on operator level, press **Enter** key. Then, you can see a list of items.

[IP]

You can search for IP. After entering the information on IP, press **Enter** key. Then, you can see a list of items.

[Category]

You can select multiple categories.

[Target]

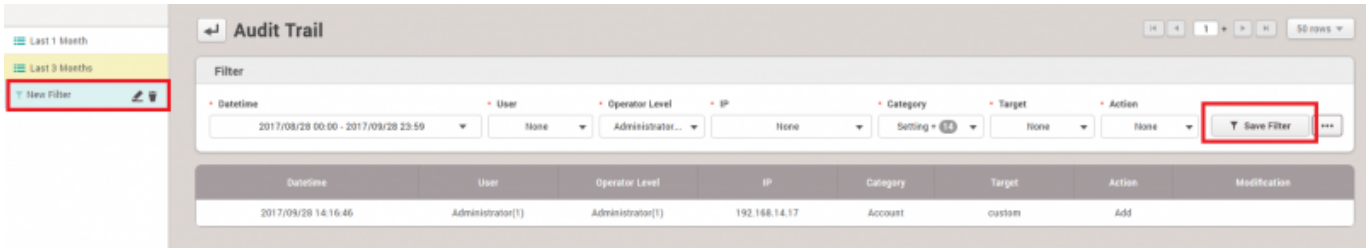
You can select certain targets like devices, users.

[Action]

You can select multiple categories.

[Save Filter]

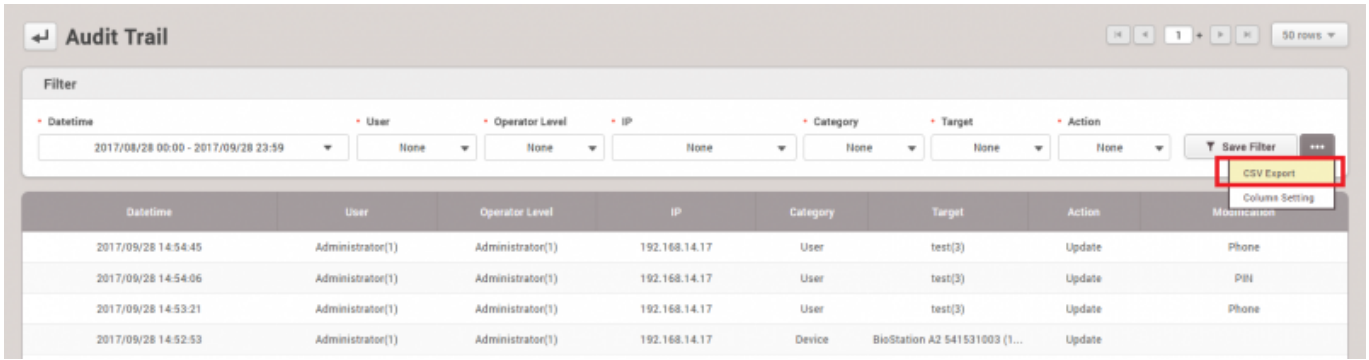
You can save the customized filter with a combination of filters.



> In BioStar 2.5.0, you can make only one customized filter. In other words, you cannot save multiple customized filters. It will be improved in the future version of BioStar.

[CSV export]

You can export a *.csv file.



[Column Setting]

You can select the columns you want to display from a column list.