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# Issuing Suprema Mobile Access Cards via BioStar 2 User CSV Import

Sometimes, you may face situations in which you must register multiple cards to a user at once. For such cases, you can investigate with CSV Import feature in BioStar 2 > User menu. In the same way you register normal RF cards, you can register Mobile Access cards via BioStar 2 CSV Import feature. The following steps are examples of how to issue multiple Suprema Mobile Access cards at once via CSV Import.

## Step 1> Go to BioStar 2 > Settings > Mobile Access and connect with your Site which you created in Airfob Portal.

- Detailed steps are described in the linked article.
- [\[BioStar 2\] How to Use Suprema Mobile Access](#)

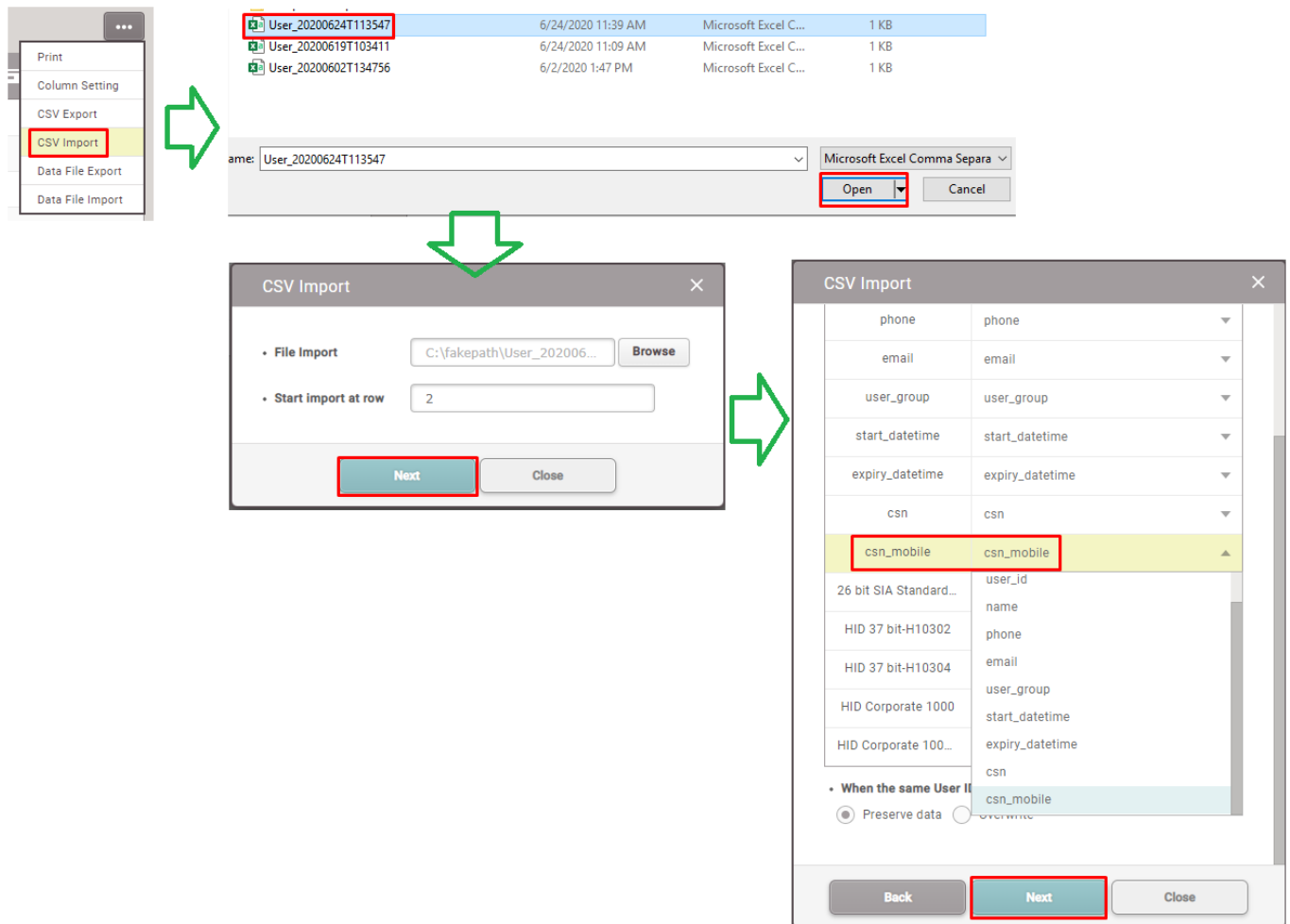
## Step 2> Create a CSV file which has user information.

- If you are using normal CSN card (RF card) and Mobile Access card at once, please make sure to separate two card types in two columns.
- We will add 'Test User 6' with Mobile Access cards as the image below.

user_id	name	phone	email	user_group	start_datetime	expiry_datetime	csn	mobile_access_card
1	Administrator			All Users	1/1/2001 0:00	12/31/2030 23:59		
2	Test User 2		test@bbbbbbbbbb.com	All Users	1/1/2001 0:00	12/31/2030 23:59	2	
3	Test User 3		test@aaaaaaaaaa.com	All Users	1/1/2001 0:00	12/31/2030 23:59	3	333
4	Test User 4		jhlee2@suprema.co.kr	All Users	1/1/2001 0:00	12/31/2030 23:59		4
5	Test User 5			All Users	1/1/2001 0:00	12/31/2030 23:59	5	
6	Test User 6		test@ccccccccc.com	All Users	1/1/2001 0:00	12/31/2030 23:59		6666

## Step 3> Import User CSV file in BioStar 2 > Users according to the following steps.

- You should map Mobile Access card column with 'csn\_mobile' column.
- Although you import a CSV file containing user information that already exists, the previously issued Mobile Access cards will not be reissued.



- Please be aware of mapping columns in 'BioStar 2 > User > CSV Import'.
- If you map csn\_mobile column with wrong RF card column, then total number of credit will be automatically decreased and you CANNOT revert wrongly issued mobile access cards.

## Step 4> Check your Airfob Portal, then you can find the

## total number of credit has been decreased.

- Credit in Airfob Portal is deducted as much as the number of newly issued Mobile Access cards.

<Before import CSV file>

All Users										License	
	ID	Name	Email	Group	Access Group				Status	Credit Status	
<input type="checkbox"/>	1	Administrator	-	All Users	-	0	0	0	-	Credit <b>48</b>	Maintenance Credit <b>0</b>
<input type="checkbox"/>	2	Test User 2	test@bbbbbbbb.com	All Users	-	0	0	1	-		
<input type="checkbox"/>	3	Test User 3	test@aaaaaaaa.com	All Users	-	0	0	2	-		
<input type="checkbox"/>	4	Test User 4	jhlee2@suprema.co.kr	All Users	-	1	0	1	-		
<input type="checkbox"/>	5	Test User 5	-	All Users	-	0	0	1	-		

<After import CSV file>

All Users										License	
	ID	Name	Email	Group	Access Group				Status	Credit Status	
<input type="checkbox"/>	1	Administrator	-	All Users	-	0	0	0	-	Credit <b>47</b>	Maintenance Credit <b>0</b>
<input type="checkbox"/>	2	Test User 2	test@bbbbbbbb.com	All Users	-	0	0	1	-		
<input type="checkbox"/>	3	Test User 3	test@aaaaaaaa.com	All Users	-	0	0	2	-		
<input type="checkbox"/>	4	Test User 4	jhlee2@suprema.co.kr	All Users	-	1	0	1	-		
<input type="checkbox"/>	5	Test User 5	-	All Users	-	0	0	1	-		
<input type="checkbox"/>	6	Test User 6	test@cccccccc.com	All Users	-	0	0	1	-		

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